**Golden Nordic Ski Club Society
Board Meeting Minutes
January 18th, 2023
Dawn Mountain Chalet, Golden BC**

**Board Members:
Present:** Annette Boelman, Phil Carson, Jim Doyle, Julie Caldwell, Jeff Dolinsky, Ian Robinson, Annette Luttermann, Adam Oster (via facetime)
**Absent:** Derrick Murphy

**Others Present**, Sanne Van der Ross
**Quorum Achieved:** YES
Agenda:

1. Approval of Agenda
2. Approval of Minutes of previous meeting
3. Business arising
	1. Chalet opening hours (how is it going)
	2. Septic system
4. Treasurer’s Report – Derrick
5. Committee Reports
	1. Grooming -Jeff/Erwin
	2. Programs – Sanne
	3. General manager update – Sanne
	4. Chalet – Jim
	5. Safety and Grants- Phil
	6. Trails – Ian
	7. Loppet update - Jeff
6. New Business
	1. Golf Course signage, grooming updates, outhouse
	2. Gear needs (boots, skis, poles) for 2023/24
	3. Private rental Feb. 19th 6-10pm

7.Other Business

8.Adjournment -set date for next meeting.

**6:12pm Phil called the meeting to order.**

**1. Approval of Agenda:** Jim moved, seconded by Jeff, to approve the agenda. Motion carried.

**2. Approval of Minutes:** Jeff moved, seconded by Ian to approve the minutes of the December 14th, 2022, meeting. Motion Carried.

**3. Business Arising:**

 **a) chalet opening –** having our Caretaker upstairs locking up at 9pm has been working very well. There have been no issues or problems at all. The staff arrive at 8:30am and leave around 4:30pm.

 **b) septic system review –** Kootenay pumping had tom come 2x’s once to pump out the tank and then to clear the line. The Outhouse is still good. We don’t know when the last pumping was so we need to figure that out to schedule this years pumping. The system should be pumped out 1x per year on a schedule. It was decided that October would be the best time to do this.

***Action: Annette B. will call Kootenay Pumping to find out the last time the system was pumped and ask for them to put us on an October schedule for both the septic system and the outhouse.***

4. **Treasurers Report**: Neither Derrick or Kirsty were here to report but Financial statements were sent by Kirsty ahead of time. On the budget, to account now for extra Chalet staff, another $5000 of wages potentially will be needed. R&M of equipment is higher then expected. And School Program income and expenses will be very different from what is budgeted due to the high volume of School groups coming. It potentially will look more like $8000 in revenue and $10,000 in instructor wages.

Jeff requests that there be an income line 4003 to specify Loppet Sponsorship.

***Action: Jeff will ask Kirsty to make a separate line on the income statement.***

**5. Committee Reports:**

**a) Grooming:** Mark Dascher has resigned as a Groomer for the club. Erwin is looking for another groomer for we are needing a 2nd cat operator. Jean and Bill can be trained up. The conditions have been challenging and the team is doing the best they can.

The Golf Course, because we have no renovating ability with the machine, there is always a few challenges to get a nice track set.

**b) Programs:** Sanne reports that all is good. There is a lot going on between Youth Program, Adult programs, Ski School, and School programs. Enough instructors are stepping forward to teach the schools.

Annette reports that the Nordic Racers Coaches need a bigger travel and accommodations budget to support the 3 races that are promised with the program. There is money in the professional development budget left over that can be used.

**Motion: Phil moves that we pay the gas and accommodations for the 3 races that the coaches are travelling with the team for. Jim 2nd. Motion carried.**

**c)General Manager Update:** Sanne reports that the workload has been too much for one person to take care of. As this is new position, we are seeing the need to have 1 extra chalet staff 5 days per week when Sanne is also scheduled to work. It shows how much some of the volunteers have done in the past. Malo, our chalet staff since December, is now leaving. Approval was given to have Chalet staff on everyday. Barb will be 3 days / week Fri/Sat/Sun, Aiden will be 2 days / week Wed/Thurs, and Mark 1 day/week on Tuesday. Then the 3 will alternate Mondays.

(\*\*\*This schedule has since been adjusted as per an email from Sanne on January 28th - Barb will work Sat-Sun-Mondays, Marc on Tuesdays, Aidan on Wed and Thurs, Sanne will be Fridays (and some help if it works out).

Golden Tourism nordic ski section needs to be edited.

***Action: Annette L. will look after the edit of the text, send to Sanne for review, and then to Golden Tourism.***

**d) Chalet:** Jim reports that the rental cart now has 4 new tires. Otherwise, everything is good!

**e) Safety/Grants:** Phil reports that we have received the $36,000 from CBT to replace the Caribou bridge. We just need to raise the $9000.

Safety – the parking lot is very icy. We can call Emcon to salt/gravel the lot. ***Action: Sanne will call/text.***

**f) Trails** – Ian reports that a new sign was put up. And that the Marten sign is spelt wrong and should be fixed.

**g) Loppet update** – Jeff reports that the loppet committee is missing some key people from years previous. But he does have 75% of volunteer positions filled. Food will be catered by Allison of the Big Bend café. Dona G. has been collecting lots of sponsorship money and prizes and the goal is to balance the budget.

**6. New Business:**

**a) Golf Course signage, grooming updates, outhouse** – Annette B. brought up the discussion as to the signage at the Golf Course. Nowhere on the signage does it say that the trails are maintained by the Golden Nordic Ski Club. And there used to be an outhouse at the trail head?

***Action: Annette B. will add on the grooming report for the Golf Course that the nearest outhouse is at the CBT trailhead.***

***Action: Annette L. will get Marvin and Todd to check in with the Golf Course about any other washroom facilities available for skiers. Todd is also going to update the map of the Golf Course. The existing map is very outdated.***

Other discussions about the Golf Course grooming machine. Todd would like a 4 stroke machine but Marvin likes the old machine because he can fix it!

Julie asks if we ever get people to sign in at the Golf Course. In the past this has not ever worked well.

The website is updated by the Groomers.

Sanne asks if we need an MOU with the Golf Course? We are insured and the golf course has insurance as well. This agreement with the Golf Course has been a long-standing great relationship.

**b) Gear needs (boots, skis, poles) for 2023/24** – now is the time to order gear for 2023/24 season.

***Action: Sanne will have staff go through equipment and get a list together.***

**c)Private rental Feb. 19th 6-10pm –** a family has booked the chalet for $200 for this day

1. **Other Business:**

**a) Memberships** – We are at 889 members now. Jeff suggests that we offer to people a late season membership which would be the same as the early season membership. This could start February 3rd.

**Motion: Phil moves, 2nd by Annette L that starting on Feb. 3 we reduce the membership rates back to early season rates. Motion Carried.**

***Action: Annette B. will make the change on Zone 4 for the membership rates.***

**8. Adjournment: At 7:54pm Phil moved to adjourn the meeting, seconded by Jeff Motion Carried.**

**NEXT MEETING:**

**Board Meeting- February 22nd, 2023**

**6:15pm**

**Location: Dawn Mountain**