**Golden Nordic Ski Club Society
Board Meeting Minutes
March 23rd, 2023
Dawn Mountain Chalet, Golden BC**

**Board Members:
Present:** Annette Boelman, Phil Carson, Jim Doyle, Ian Robinson, Annette Luttermann,

**Absent:** Julie Caldwell, Adam Oster, Jeff Dolinsky, Derrick Murphy

**Others Present**, Sanne Van der Ros, Kirsty Panneton
**Quorum Achieved:** YES
Agenda:

1. Approval of Agenda
2. Approval of Minutes of previous meeting
3. Business arising
	1. Golf course mapping
4. Treasurer’s Report – Derrick/Kirsty
5. Committee Reports
	1. Grooming -Jeff/Erwin
		1. SBS depreciation/ replacement
	2. Programs – Sanne
	3. General manager update – Sanne
		1. Volunteer hour dates
		2. Chalet staffing proposal.
		3. Huckleberry Loppet 2024 dates? June 15th deadline
	4. Chalet – Jim
	5. Safety and Grants- Phil
	6. Trails – Ian
6. New Business
	1. Firewood harvest from the trees cut for trail widening.
	2. Caribou bridge replacement project – who, when, etc
	3. Buying event tables
7. Other Business
8. Adjournment
	1. Next meetings -April 20th and May 25th

**6:10pm Phil called the meeting to order.**

**1. Approval of Agenda:** Annette L. moved, seconded by Phil, to approve the agenda. Motion carried.

**2. Approval of Minutes:** Annette L. moved, seconded by Ian to approve the minutes of the Feb. 22nd, 2023, meeting. Motion Carried.

**3. Business Arising:**

 **a) Golf course Mapping –** everyone present agreed that having a professional done map and such will be worthwhile. Kirsty reports we took in around $640 in trail fees from the Golf Course this season.

***Action: Annette will tell Seth/In Flight Robotics that he has the contract for the $500 as he proposed on the circulated document.***

4. **Treasurers Report**: Kirsty reports that there is around $150,000 in our chequing account. The school invoices are getting paid and that is great. There are a few more coaching invoices to come in yet and the Lottery Grant money is almost all gone. $414.00 left in that account. Right now, we sit at an operating surplus of $51,000. But now our income will be decreasing as the season winds down, but the expenses will continue for a while yet. So what we will have to work with will be known more in the next month or so.

**5. Committee Reports:**

**a) Grooming:** Things are going well! And still quite a bit of snow pack left to work with! Erwin circulated information regarding our SBS.

***Action: The SBS committee will consist of Ian, Jeff, and Erwin. They will come to the Board with a proposal and what our plan of action should be in regards to the SBS.***

**b) Programs**: Sanne reports that the school programs are now complete. There were a total of around 8000 student visits, 15 different school classes took part in the program, and 5 schools all together. 37.5 hours were donated by coaches who volunteered their time teaching the school groups. Youth Programs are pretty much complete with one more Bunny session on April 1st to make up for cold cancellations. There were 72 youth all together in all programs. Sanne has sent out surveys to all participants and all coaches to gather feedback for the season. She will compile data for all the group and private lessons that took place this winter as well.

**c) General Manager Update:**

 **i.) Volunteer hour dates:** right now, the hours are recorded from Nov. 15 to Nov. 15th. This was established for RSTBC reporting and before, our early bird deadline for membership was November 30th. Now volunteer hour dates should match our new early bird deadline of Oct. 31st. Discussion followed that we should have Zone 4 membership up and running by October 1st. Discussion also followed as to when the general manager should start his/her job to take care of program/coach organization and registration and membership registration. A starting date of sometime in September would be good.

 **ii) Chalet spring staffing schedule:** Sanne wanted to confirm what sort of schedule she should establish for April for staffing. Barb’s last day is on March 27th and the other 2 staff will finish out the week of to March 31. Then discussion followed. It was decided that we do not need staff on April 3 and 4 and April 10-11. And then Sanne will be at the Chalet on her days on from Wed. to Sunday.

***Action: Sanne will ask Bastian to open and close the Chalet on those dates when we do not have staff anymore.***

**iii) 2024 Huckleberry Loppet –** Sanne was wondering if we can set a date yet. There is a process that CCBC goes through so we cannot yet. CCBC gets in touch with all the clubs and then sets the schedule based on some of the major events in the Province. This will all happen by June 15th, 2023.

**d) Chalet:** Jim reports things are good. He is still planning on building shelves in the back of the equipment room. He built some “big” skis for the Youth Program! They were a big hit!

**e) Safety/Grants:** Phil reports there have been no safety issues at all! And we need funding from somewhere to do the Rental Shop expansion. He will keep an eye out for appropriate grants.

**f) Trails**: Ian reports he has been fixing some of the signs such as the Marten sign spelling. And he has been paying attention to where we need “Return to Parking” signs like at the end of Beaver Run. He fixed the 1km to parking sign to say 100m. And he is putting a Coyote sign at the stadium too. Ian also took Trevor Hamm (RSTBC officer) around the trails while he was up visiting. He was very impressed with our operations and said we were the example that other RSTBC sites should be following!

Annette. L pointed out that on Trail Forks it lists Eagle trail as pet friendly. ***Action: Phil will change this.***

Also, on the Snowshoe trail some of the signs are missing. This will be for next season to fix.

**6. New Business:**

 **a) Firewood harvest –** Annette L. pointed out that there are a lot of trees sitting on the ground now after the trail widening project. Also nothing should be done on the trails until all the seeding we did last fall gets established and the trails are dry. Discussion about firewood and having a fire pit at the Chalet then happened.

***Action: Phil will contact Trevor at RSTBC to see what the protocol/rules are around this.***

***Action: Phil has a metal firepit that he will donate to the club. He will bring it up once the snow melts.***

**b) Caribou Bridge replacement project –** We need to start getting the project lined up. And the project should be done late summer/early fall. A committee of Phil and Annette L. was established. And they will start inquiring to contractors etc.

 **c) Event tables** – YES we should purchase these was the consensus. It is getting too expensive to rent them and we can always use them for other events and purposes. We may need 2 small, 2 medium, and 4 large? Or something like that.

***Action: the tables often come up for sale at Canadian Tire so if anyone sees a deal then they can purchase them.***

**7. Other Business:**

 **a) Volunteer Appreciation night –** Sanne will organize a volunteer appreciation night at the Island Restaurant for sometime in the Spring.

 b) Coach Honorariums – It is that time of year to give appreciation to our wonderful coaches!

**Motion: Phil moves, 2nd by Annette B. to give $100 honorariums to all Coaches, $200 honorariums to our Nordic Racer coaches, and $50 honorariums to all our substitute coaches. Motion Carried.**

**8. Adjournment: At 7:40pm Phil moved to adjourn the meeting, seconded by Ian. Motion Carried.**

**NEXT MEETING:**

**Board Meetings: Mark your calendars!**

**April 20th**

**May 25th**

**6:00pm**

**Location: TBA**